



MEETING MINUTES  
October 19, 2011  
Approved

In Attendance: Bob Watts, Chairman, Lou Schack, Vice-Chairman, Don Carlson, Member, and Paul Ruffini, ARRO Consulting, Inc.

Call to Order

B. Watts, Chairman, called the meeting to order at 7:44 PM.

Approval of Minutes

D. Carlson moved, seconded by L. Schack to approve the minutes of the September 21, 2011 Authority meeting as submitted. It was so moved.

Approval of Payments

D. Carlson moved, seconded by L. Schack, to approve the payments for October 2011 as presented. D. Carlson noted ongoing high electric costs and expressed concern over farming out to other power providers. Regardless, it was so moved. B. Watts and D. Carlson commented on certain higher than budgeted line items in the monthly report, but noted that total YTD was on target. They stated that areas such as maintenance and repair, chemicals and fuel should be increased for next year's budget. L. Schack moved, seconded by D. Carlson to accept the Balance Sheet and Report of Revenue and Expenses for the month of October. It was so moved.

Authority Administration Reports

P. Ruffini referenced the Clean Water, Inc., the ARRO Consulting, Inc. and the Authority Administrator monthly reports. He noted that despite the wet weather in September all treatment facilities met their permit requirements and none went over their permitted monthly average daily flow. He also noted that storage lagoon levels are higher than normal for this time of year, but that spraying volumes had been increased to reduce lagoon levels prior to winter. P. Ruffini commented that examination of the flow data and charts provided in the Authority packet illustrates the success of the Authority I/I efforts. D. Carlson offered that the Eaglepointe WWTF had a significant increase in flow over the past two months, and suggested this be closely monitored, especially in light of the proposed addition of the Liberty Bar and Grill. He also noted that a similar establishment in the former Stadium Grill location could cause potential capacity issues. P. Ruffini and B. Watts agreed that the upswing in flows at Eaglepointe could be related to the double-digit rainfall during those months. A discussion ensued related to J. Loew's control of the 15,000 gpd of capacity of the plant. L. Schack asked about the manhole insert and 5-gallon bucket found in the Marsh Harbor manhole. P. Ruffini stated it was unknown how they got there. P. Ruffini also noted that DEP comments on all Chapter 94 reports dealt mostly with a request for more information and some changes in the way it is presented in the future.

D. Carlson commented on the letter to the residents at 210 Ivystone Drive, stating it did a good job in presenting the Authority's position on the matter. He then discussed the newly discovered requirement to publish the UUTMA concise financial statement in a newspaper commonly

circulated within the Township, stating that it was his preference that this be put into the Inquirer and not the Daily Local News.

P. Ruffini stated that the closeout documents and final payment request for the Eaglepointe EQ tank had been submitted to the Township office. Next meeting approval for execution of those documents would be sought from the Authority. He noted that the O&M manuals had been received and that the only outstanding item was the as-built drawings.

D. Carlson moved, seconded by L. Schack to accept the reports of Clean Water, Inc., ARRO Consulting, Inc. and the Authority Administrator as submitted. It was so moved.

#### Open Session

No public was in attendance and further comments offered.

Next meeting date: November 16, 2011, 7:30 PM.

#### Adjournment

There being no further business to discuss, the meeting was adjourned at 8:15 PM.

Respectfully submitted,

on behalf of Paul Ruffini, ARRO Consulting  
by G. Matthew Brown, P.E., DEE